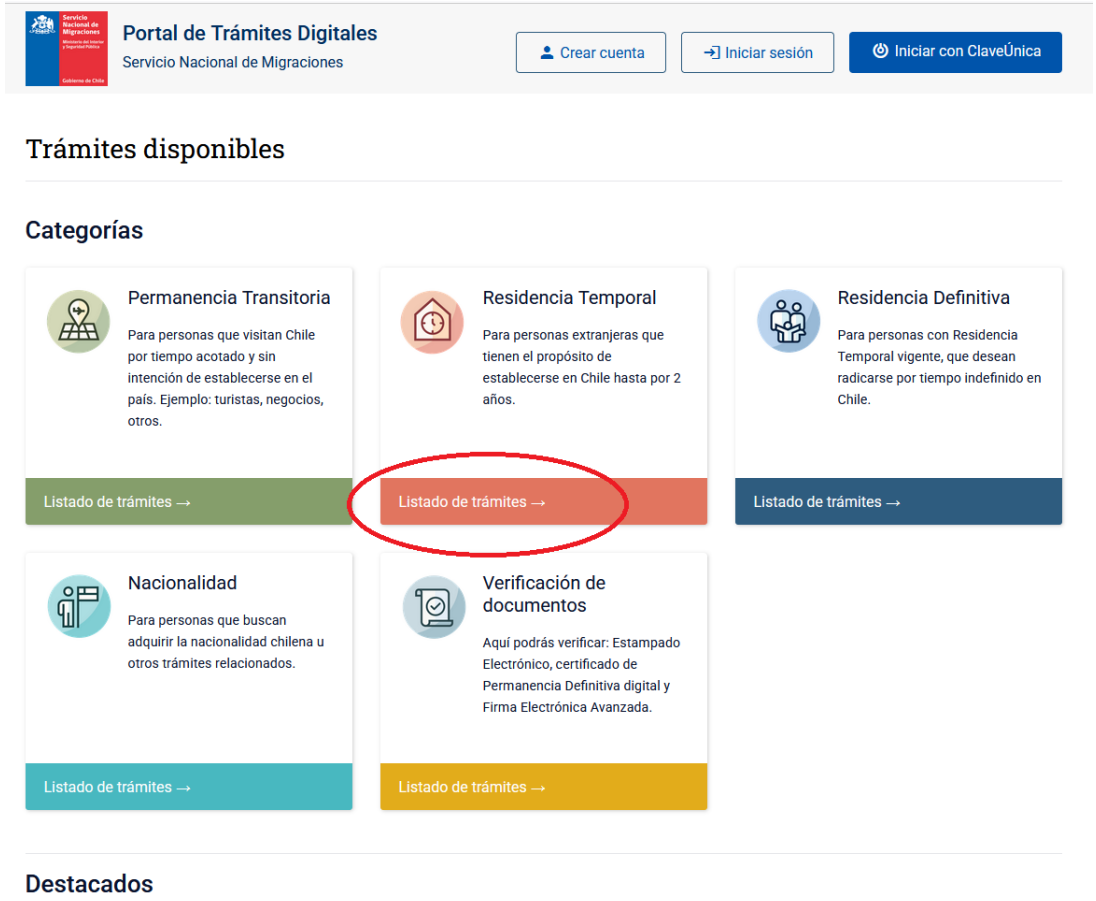
Applying for your Chilean Student Visa

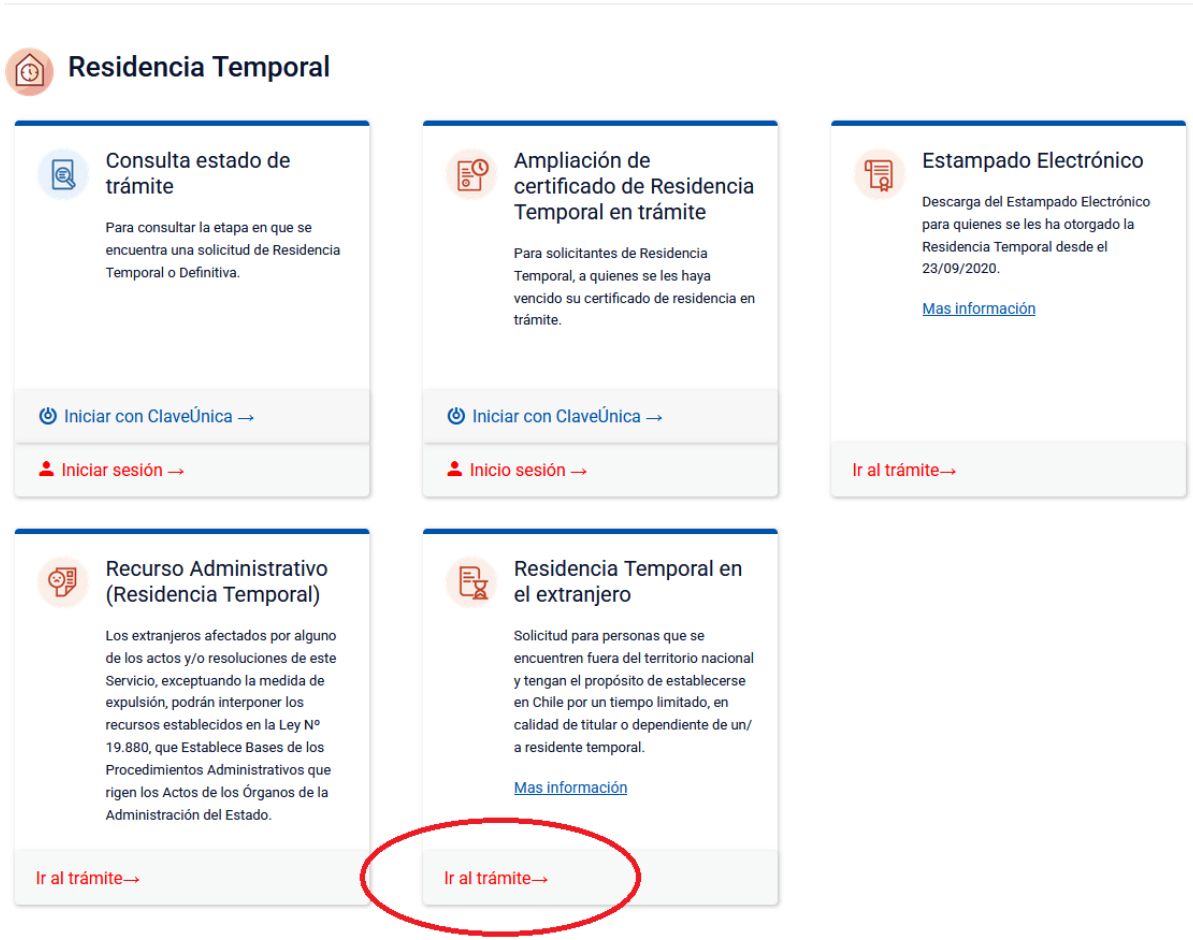
Last updated: February 2026

Step 1: Set up your account with Servicio Nacional de Migraciones



- 1.a. Navigate to https://tramites.extranjeria.gob.cl/
- 1.b. Click on “Listado de trámites” in Residencia Temporal

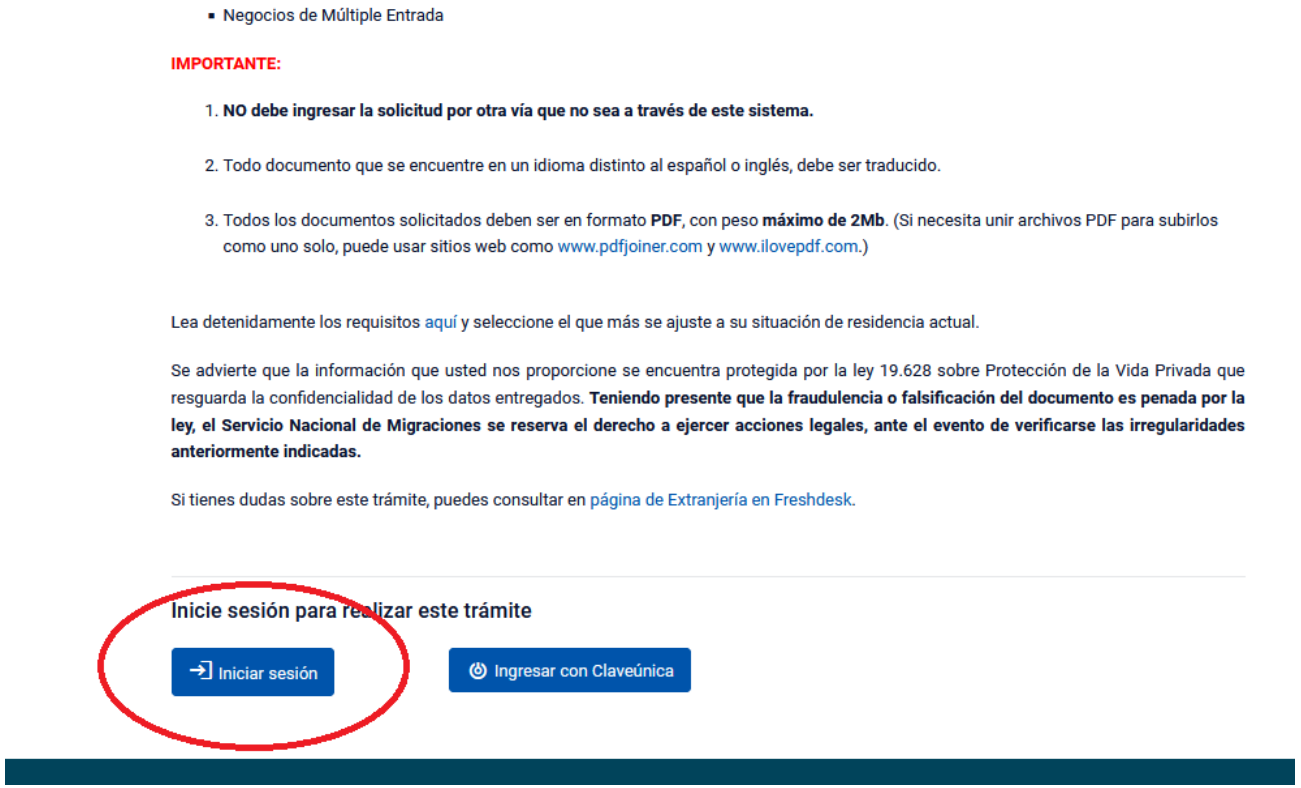
Step 1: Set up your account with Servicio Nacional de Migraciones



1.c. Click on “Ir al trámite” in the box “Residencia Temporal en el extranjero”

Step 1: Set up your account with Servicio Nacional de Migraciones

- 1.d. Read through the information on the next page. When finished, click the blue “Iniciar sesión“ button at the bottom of the page.



Step 1: Set up your account with Servicio Nacional de Migraciones

- 1.e. Under the log in box is a smaller box that says “¿No tienes una cuenta? Crea una acá.” Click on “Crea una acá”
- 1.f. On the next page, enter your personal information (you can click on “Change to English” at the top if you wish) and then click on “Crear cuenta”

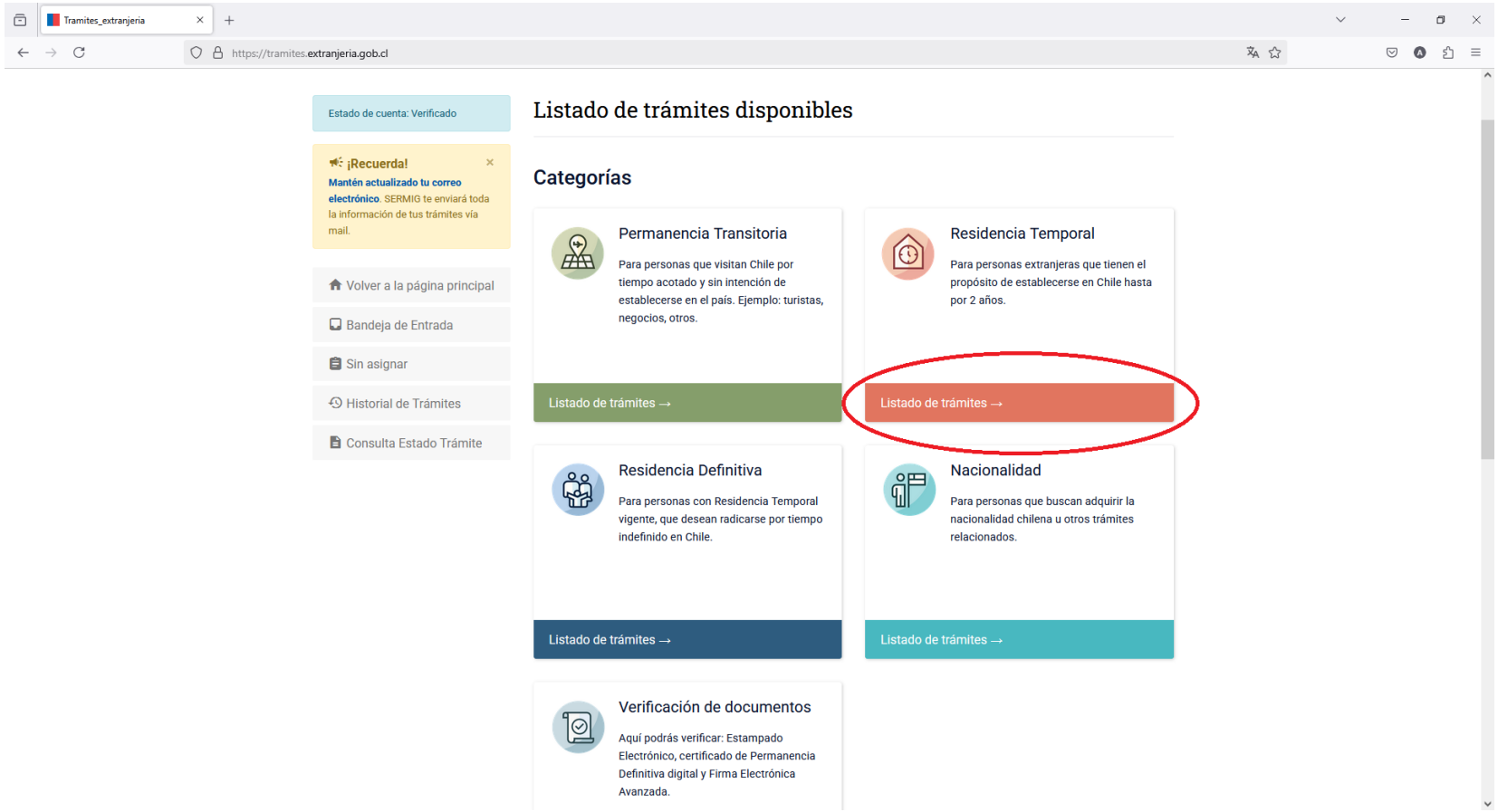
TIP: If you do not have a second surname, leave that part blank.

- 1.g. Check your email for a validation link.



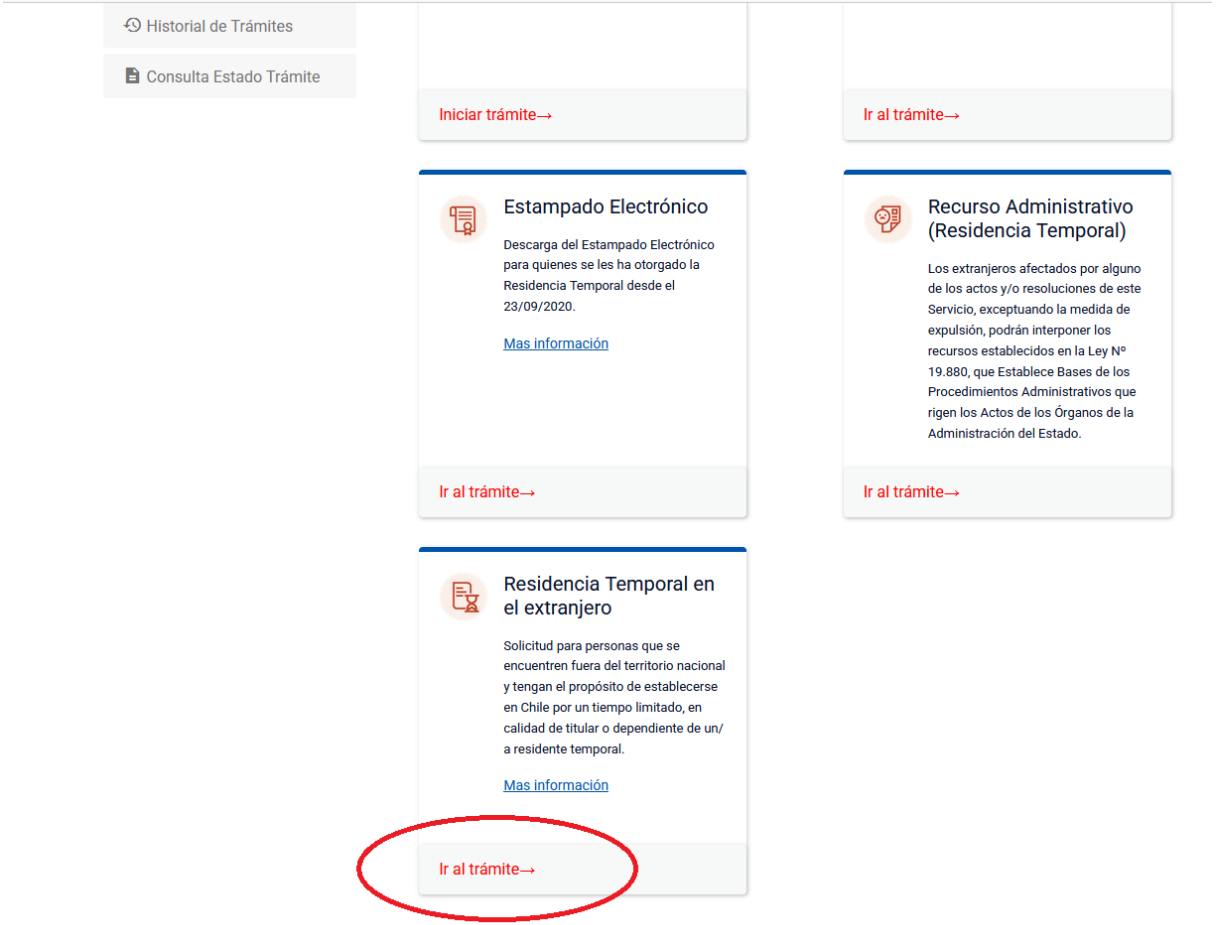
Step 2: Begin Your Application

- 2.a. Once logged in to your account, click again on “Listado de trámites” under “Residencia Temporal.”



Step 2: Begin Your Application

- 2.b. On the next page, click on “Ir al trámite” under “Residencia Temporal en el extranjero” (you may need to scroll to the bottom of the page).



Step 2: Begin Your Application

- 2.c. Review the information on the next page. When you're ready, click the green "Realizar este trámite" button at the bottom of the page.



IMPORTANTE:

1. **NO debe ingresar la solicitud por otra vía que no sea a través de este sistema.**
2. Todo documento que se encuentre en un idioma distinto al español o inglés, debe ser traducido.
3. Todos los documentos solicitados deben ser en formato **PDF**, con peso **máximo de 2Mb**. (Si necesita unir archivos PDF para subirlos como uno solo, puede usar sitios web como www.pdfjoiner.com y www.ilovepdf.com.)

Lea detenidamente los requisitos aquí y seleccione el que más se ajuste a su situación de residencia actual.

Se advierte que la información que usted nos proporcione se encuentra protegida por la ley 19.628 sobre Protección de la Vida Privada que resguarda la confidencialidad de los datos entregados. **Teniendo presente que la fraudulencia o falsificación del documento es penada por la ley, el Servicio Nacional de Migraciones se reserva el derecho a ejercer acciones legales, ante el evento de verificarse las irregularidades anteriormente indicadas.**

Si tienes dudas sobre este trámite, puedes consultar en página de Extranjería en Freshdesk.

Realizar este trámite

Step 3: Información del Postulante

- 3.a. Review the welcome page and click the red “Siguiente” button when ready.
- Complete sections 1-3

TIP: When writing in your “Ciudad de residencia actual,” include the city and state. Example: Burlington, Vermont.

TIP: When writing in your cell number, include “+1” for U.S. phone numbers.

Step 3: Información del Postulante | Acreditar Actividad y Nivel Educacional

- 3.b. Enter your educational information:
  - **Nivel educacional:** This is your current level of education. If you are an undergraduate student, you will select **SUPERIOR-UNIVERSITARIA**. If you are a graduate student, you will select **MAGISTER-DOCTORADO**.
  - **Profesión/Ocupación:** List **ESTUDIANTE**, even if you also work while going to school.
  - **Actividad que realizará en Chile**: Select **ESTUDIANTE**.

Step 4: Documentos Generales del Postulante

- 4.a. In this section, you will upload the following:
  - Tipo de documento de identificación: **Passport**

    TIP: Make sure your passport is **signed** and that both the ID page with your photo and the signature page with your signature are clearly showing.

  - Fotografía: **Photograph**

    TIP: This should be a color photo of your face, facing directly at the camera, with a plain, white background. Ensure that you have a neutral expression, your eyes are open in the photo, and you are not wearing anything that might be covering a part of your face, such as eyeglasses or a cap. This should be a recent photo and uploaded as either a PNG or JPG file.

  - Certificado de Antecedentes de País de Origen debidamente Legalizado o Apostillado: **Apostilled FBI Background Check**

  - Question: "¿Usted se encuentra residiendo en un país distinto al de su origen hace más de 5 años?" **This question asks if you have been living in a country other than your country of origin (i.e., the country that issued your passport) for more than 5 years as an adult (i.e., 18 years or older). If you answer "sí," you may need to submit a second background check from that country as well. Please consult your study abroad advisor if you are uncertain whether this requirement applies to you.**

    TIP: It is best to make scans of all your materials before uploading them. Do NOT take photos with your phone to upload, as the quality of the photo may not suffice.

    TIP: All documents, with the exception of your photo (see above), must be in **PDF format** to upload.

    TIP: If your documents are not written in Spanish or English, you will need to provide a certified translation along with the original.

Step 5: Calidad de la Residencia Temporal a Solicitar

- 5.a. Select “Titular”

Step 6: Categoría de Residencia Temporal a Solicitar

- 6.a. Select “Motivos de Estudio”
- 6.b. A new dropdown entitled “Motivos de Estudio” will appear. From the dropdown, select “Estudiante.”

Step 7: Documentos Específicos para Estudiantes

- 7.a. In “Nombre del Establecimiento Educacional,” write the name of your host university (e.g., Universidad de Chile).
- 7.b. RUT de la instutición: Contact one of the School in Chile staff members if you are unsure of the RUT number for your host university.
- 7.c. Select the Región and the Comuna where your host university is located. If you are unsure of these details, please contact one of the School in Chile advisors or staff members.
- 7.d. Under “Tipo de postulación,” select “Alumno de Programa de Intercambio.”
- 7.e. You will then need to upload the following documents:
  - **Certificado de la Institución Educacional de origen:** This is your acceptance letter from the Middlebury School in Chile.
  - **Certificado de la Institución Educacional Chilena que acepta el Intercambio:** This is your acceptance letter from your host university in Chile.

    TIP: All documents should be scanned and in PDF format.

Instructions continued on next slide.

Step 7: Documentos Específicos para Estudiantes (continued)

- 7.f. After uploading your academic documents, you will need to provide information about your financial resources while you are in Chile. To complete this section, think about where the majority of your financial support will come from while you are in Chile (e.g., financial aid, family members, personal savings, etc.)
  - Select **cuenta propia** if the majority of your financial support will come from your personal savings or from financial aid distributed directly to you.
  - Select **por un tercero** if the majority of your financial support will come from another person (e.g., a family member). This needs to be accompanied by a notarized affidavit of support (see next slide).

Proceed to the next slide for information about what type of documents to upload.

Step 7: Documentos Específicos para Estudiantes (continued)

- If you selected **cuenta propia**, you will need to upload one or more of the following:
  - Your three most recent savings account bank statements, notarized, showing a relatively consistent balance, and showing at least $30/day for the duration of your stay in Chile.
  - A signed and notarized letter from your Student Financial Services office showing the amount of your financial aid award for the semester/year you will be in Chile.
- If you selected **por un tercero**, you will need to upload the following:
  - A notarized affidavit (see example in the School in Chile Handbook) from the individual who will be supporting you financially.
  - Three of your supporter's most recent savings account bank statements, showing a relatively consistent balance, and showing at least $30/day for the duration of your stay in Chile, as well as a letter of employment, pay stubs, or other documentation regarding source(s) of income.

TIP: If you receive financial aid, the simplest option will be to provide a letter from your Student Financial Services office..

TIP: Any documents you provide will need to be notarized and apostilled by the Secretary of State's office in the state in which the documents were issued. Most college campuses and banks have notaries on staff that can notarize the documents for you. You will then need to consult the appropriate Secretary of State's website for information about requesting an apostille.

Step 8: Resumen de Postulación

- 8.a. Review your information to make sure it is correct.
- 8.b. Under “¿Desea realizar una postulación grupal?”, reply **No**.
- 8.c. After you have reviewed your information, click the check box next to “Confirmo que los datos ingresados hasta la presente etapa están correctos.”

Step 9: Pagamiento

- 9.a. After clicking “Siguiente,” you will be taken to an Advertencia informing you that, by clicking “Siguiente” again, you will be taken to the payment system for the Servicio Nacional de Migraciones.
- 9.b. Click on “Siguiente” and follow the payment instructions.

TIP: You may need to click “Continuar,” “Siguiente,” and “Finalizar” a few times until you arrive to the payment platform. **Be sure that you are reading each screen carefully so that you do not miss any important information!**

TIP: The payment platform, TGR, will offer you different ways to pay your application fee. If you have an account with one of the banks listed on the site, you may pay via your bank. However, the easiest option for most will be to pay via Klap (PayPal), under the “Crédito” category. **Please note: Using Klap (as with many online payment platforms) will mean incurring a processing fee of several dollars.**

While you wait…

- Student visas have often take 8-10 weeks to process, on average. While you wait, **check your email and your application status regularly.** If your application shows a status of **Cerrado**, and you have not received any communication from the Ministerio, contact your Chilean consulate **immediately** as this may mean your application has been denied and you will need to reapply.